

19th October 2020



GLOUCESTER  
ACADEMY

Dear Parent/Carer

**School site access restricted to emergencies only**

I am writing to clarify the information that was emailed, texted and placed on the school website on Friday 16th October 2020. It is our absolute priority to protect your child, our staff and yourselves from risk of catching Covid-19, and keeping the amount of visitors walking through reception as low as possible is key to this.

Another key part of the measure is that we have had to severely restrict access to our school site. Unfortunately, this does include parents and carers, as stated in the previous letter. It is also in response to opening up of more of the school site for students to use during the day, especially the area at the very front.

**'If you need to contact the school during the day, or to arrange to visit the school site, please contact using the usual telephone number 01452 428800.** We will arrange for a virtual or phone meeting wherever possible.'

**PE Kit and Packed Lunches and other items**

We will often have many drop offs of forgotten PE kit and lunches. We are now unable to handle these items. We will not risk any possible cross-contamination between year group bubbles by delivering these items. Again, we urge you to contact us so we can support you with arrangements to be made for your child to eat, we can use Parent Pay for your child's account to be credited. Also, this is a good opportunity for your child to develop their own independence knowing they must bring in the right PE equipment to take part in the lessons.

We have increased capacity to be able to answer any phone calls coming into the school, and are sure that this latest measure will not negatively affect communication.

**In summary, please do not visit the school site, contact via phone in the first instance.**

I understand this is a different way of doing things to what which you may be used to, but as stated, it is essential in supporting and protecting the health of all involved.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. M. Heap'.

Mr Jonathan Heap  
Headteacher

Mr Jonathan Heap, Headteacher

Gloucester Academy, Painswick Road, Gloucester, GL4 6RN

T: 01452 428800

E: [info@gloucesteracademy.co.uk](mailto:info@gloucesteracademy.co.uk)

W: [www.gloucesteracademy.co.uk](http://www.gloucesteracademy.co.uk)