



# Gloucester Academy Provider Access Policy 2023- 2024

## 1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Student Entitlement

All students at Gloucester Academy are entitled;

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

## 3. Management of provider access requests

### Procedure

A provider wishing to request access should contact Lucy Blick, Careers Leader.

Telephone: 01452 428800

Email: [lblick@gloucesteracademy.co.uk](mailto:lblick@gloucesteracademy.co.uk)

### Opportunities for access

The school careers programme includes various events, which offer providers an opportunity to come into school to speak to students and/or their parents. Please contact the member of staff named above to identify the most suitable opportunity. Providers will be expected to meet the school's safeguarding requirements, which can be found in the Safeguarding Policy Statement accessible on the school website.

Our Safeguarding Policy sets out the school's approach to allowing visitors to our school.

### What are the rules for granting and refusing access requests?

We will grant access requests that meet the following criteria:

- DBS checked.
- Those without DBS must be accompanied by a member of staff at all times.
- All visitors must have read and understood the school's safeguarding policy.
- The request supports the programme of planned careers education, whilst offering guidance for the targeted pupils as well as offering appropriate proposed content.
- The timing of the request can be included in the schedule of events for other careers events, assemblies, visits by other providers and employers.



- The timings of the requests in relation to mock exams, final exams and moderation days, and other events already scheduled annually.
- Whether this is a return visit to the academy by the provider and the overall quality and impact of previous visits had on groups of pupils.
- Availability of school staff to support the visit.
- The availability and appropriateness of the academy accommodation to meet the needs of the request.

If a request cannot be accommodated by the school, the school will contact the provider and explain reasons why and seek a solution to allow appropriate access.

#### **4. Premises and facilities**

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception. These will be made available to students reception in the checkpoint library.

#### **Approval and review**

This policy was reviewed in September 2023 and approved by the Senior Leadership Team.

The next review will take place in September 2024.