

Painswick Road  
Gloucester  
GL4 6RN

25<sup>th</sup> June 2020



GLOUCESTER  
ACADEMY

Dear Year 11

I hope that you are all safe and well and have been making contact with your provider for September so that you are fully informed and doing any necessary preparation work.

Now that we are certain that you do not need the revision guides and reading books issued to you by the school, we want to arrange for them to be returned to us. In addition to returning your books, we are providing you with a year 11 leavers hoodie, free of charge! You will have the opportunity to order your hoodie size and colour (black or red) on arrival when you have returned your revision guides.

To ensure all students and staff remain safe on site we have enforced strict social distancing and hygiene measures. These measures must be followed when you arrive on site to hand in your revision guides for your safety and the safety of others.

We would like all students to return their revision guides to us in the outside area at the front of the main entrance to reception on the **specific date and time outlined below**. You will need to arrive through the main gate at the front of the school, do not congregate to the front of the school. You need to ensure you remain within the white chalk lines that are marked out in the area. When you arrive you will be expected to remain 2m away from all members of staff and other students as well as use the hand sanitiser gel provided. Once you have returned your revision guides and placed your hoodie order you must leave the site immediately.

I will be there each afternoon to say hello, it will be wonderful to see you all. We might also have a little treat for everyone that comes along.

If you are unable to come to school to return the books on your given day and time, please make contact with me via my updated school email address, [hcrocker@gloucesteracademy.co.uk](mailto:hcrocker@gloucesteracademy.co.uk) and we will try to make alternative arrangements.

The revision guides are really important to help and support our next cohort of year 11s so please have a good hunt round for them! As discussed when the revision guides were handed out the revision guides need to be used for future students within the school and you are likely to be charged for these if they are not returned.

The hoodie order will be placed on Friday 3rd July 2020, if we do not have your preferences by then, we will be unable to place an order for you.

Mr Jonathan Heap, Headteacher

Gloucester Academy, Painswick Road, Gloucester, GL4 6RN

T: 01452 428800

E: [info@gloucesteracademy.co.uk](mailto:info@gloucesteracademy.co.uk)

W: [www.gloucesteracademy.co.uk](http://www.gloucesteracademy.co.uk)

11A (Mrs Stephen's tutor group)	Monday 29th June	1-2pm
11B (Mr Sprosen's tutor group)	Tuesday 30th June	1-2pm
11C (Mr Patient's tutor group)	Wednesday 1st July	1-2pm
11D (Mrs Shadwell's tutor group)	Thursday 2nd July	1-2pm
11E (Mrs Townsend's tutor group)	Thursday 2nd July	2-3pm

Really looking forward to seeing you.

Miss Crocker

Mr Jonathan Heap, Headteacher

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